



**FASFAA Executive Board Meeting
Hyatt Grand Cypress
Orlando, FL
September 20-21, 2016**

2016-2017 FASFAA Executive Board

Elected Officers	
President	Joan Bailey
President-Elect	Thomas Vo
Vice President	Kamia Mwango
Secretary	Tracy Wiles
Treasurer	Gail Rogers
Immediate Past President	Ryan McNamara
Elected Region Representatives	
Region I	Rachel Robinson
Region II	Shirley Eubanks
Region III	Denise Asselta
Region IV	Nadine Bailey
Region V	Cherly Philippeaux
Members At Large Appointments	
Fiscal Concerns	Ryan McNamara
Annual Conference Chair / Ambassador / Volunteer Services	Nathan Basford
Vocational-Technical / Clock Hour Chair	Christine Taylor
Graduate / Professional Chair	Brenda Brown
Global Issues	Jeff Daniels
Membership	Merrian King
Electronic Services Chair	Jeremiah McMahon
Social Media Chair	Jenny Cun
Committee Chair Appointments	
Business Partner Liaison	Jeff Daniels
Parliamentarian Chair	Ryan McNamara
Federal Legislative Relations Chair	Francisco Valines
OSFA Liaison & Newsletter Chair	Levis Hughes
Special Projects Committee / The Archive / Research Committee	Pedro Hernandez
Scholarship Committee Chair	Laura Dickerson
Site Selection / Event Coordinator	Tracy Misner
Outreach Coordinator/Debt Management/Financial Literacy	Dameion Lovett
Vendor / Sponsorship Coordinator	David Alexander
Nominations	Thomas Vo
FASFAA Support	
Bookkeeper	Gwyn Francis

Joan Bailey – President

Executive Board Report

September 2016

Why am I here?

I am here because I want to serve and give back to my profession, I want to help others develop knowledge and skills that empower them to make better contributions to the students we serve. I believe that I can continue to bring a fresh perspective to the organization. So far I have enjoyed what I have done and enjoyed working with the members of the organization. It hasn't been without challenges but nothing is ever without challenges. Thanks for the support of those board members who have supported my efforts to serve in one way or another.

Goals

- Work closely with all broad members to carry out the activities of the association
- Represent FASFAA at activities and events as required as duties of the president
- Provide state representation at the regional level by serving on the SASFAA Board
- Continue to assist with training initiatives at the regional and state level
- Write Articles for fall/spring news letter
- Assist with the 50th anniversary conference plans
- Prepare and implement strategies to ensure compliance of the Executive Board in governance and finance of a 501 C non-for-profit organization
- Assign task and duties to work groups, board members and committee chairs to meet the overall goals of the organization
- To lead and serve with integrity and excellence
- To continue to support, training, advocacy and professional development of FASFAA's members

Accomplishments and Activities

- Appointed Committee Chairs and at large board members
- Had Billie Jo and Ron to present at our transition meeting
 - We were given practical tools to use to govern during our year:
 - Documents each association should have
 - Where these documents are to be housed/stored
 - The legal as well as fiscal responsibilities of the association
 - How to run meetings – Roberts Rule
 - How to write minutes/board reports and other documents
 - Role of voting versus non-voting members
 - Executive Board versus committee chairs
 - Executive sessions – what it is and why

- Presented each Board member with the book “Board Member Orientation” and some board assessment tools – we will utilize these tools throughout the year to improve our performance as a board
- Prepared an estimated operational budget
- Selected a year/Conference theme “FASFAA at 50 - Celebrating our Success, Reaffirming our Commitment”



- Appointed an ad hoc committee to work on developing and publishing a conference planning manual to be ready by Spring Board Meeting – Members led by Kim Phillips are, Nathan Basford Jeff Daniels, Tracy Misner, and Lee Ann Wolfenden
- NASFAA celebrated its 50th anniversary in Washington, DC July 10 – 13, 2016. I was able to attend and participate in the following SASFAA focused activities:
 - NASFAA’s board dinner – It was a pleasure to attend the NASFAA board dinner prior to the opening of the conference. This provided an opportunity to network with the NASFAA board / leadership and to promote FASFAA 50TH Anniversary
 - State Presidents dinner – eight of the state presidents, Nathan Basford SASFAA past/past president, SASFAA President Marian Dill and SASFAA Budget and Finance Chair Lester McKenzie were able to have a networking dinner. This provided an opportunity to discuss projects and goals for 2016-2017 as well as general networking. SASFAA sponsored appetizers for this event
 - NASFAA’s regional / state president’s breakfast – I attended this breakfast and learned about potential collaboration opportunities between NASFAA and the other FAAs. I am happy to report the SASFAA region is 2nd in most NASFAA credentials held with Georgia being one of two states with the most credentials
 - Participated in the preparation of a training video to be used at the SASFAA Leadership Symposium
 - Network with potential vendor sponsors – will be providing David with contact information
 - Other spontaneous meetings were held throughout the conference which allowed for idea sharing and collaboration for the development and planning of 2016-2017.
- Attended SASFAA Board meeting in Biloxi Mississippi
 - State presidents are working on a SASFAA State presidents handbook
 - Approved SASFAA’s operating budget and changes to sponsorship levels
 - Finalized state presidents swap
 - Made recommendation to the Board to allocate full \$500 to the states for state swap – figuring how best to do so, will decide at October board meeting.
 - Share ideas and thoughts for working together this year and got information on governance, running meetings etc.
- David Alexander and Denise Asselta were selected as the FASFAA representatives to attend the SASFAA Leadership Symposium to be held in Orlando in October

Book Reflections/ New Ideas/Suggestions/ Personal Thoughts and Recommendations:

I am thankful for the opportunity to serve and appreciate all the efforts and ideas that have generated for consideration during the 2016-2017 year. I look forward to an enjoyable year as we work together to serve the membership of FASFAA.

Fantastic reading all around, the book really hit home some points that I think all our organizations can learn from. I think we are already headed there but when the various boards meet in person I think more time needs to be spent in work groups dealing with specific issues and less time reviewing board reports. In general, I think the book gives me some new perspective on what it means to serve on the board of a non-profit. It's good to view what we do from the lenses of a general non-profit.

Thomas Vo – President-Elect/Nominations

Executive Board Report

September 2016

Why am I here?

- To volunteer for our organization and give back to our industry. Also specifically to learn the roles and responsibility of President for my term next year.

Goals

- Review current bylaws, bring suggestions for change to Board
- Oversee all open positions and election process

Accomplishments

- Read bylaws, have suggestions for changes.
- Reviewed notes from last meeting.
- Completed assignments, Governance Checklist, Diversity Assessment (will bring to board meeting)

Recent Activities

- Picked conference co-chairs for 2017 Annual Conference. Co-chairs will be Maureen Anderson and Virginia Odoardi.
- Work with Ryan and Tracy on updating verbiage of bylaws.

Kamia Mwango – Vice President of Training

Executive Board Report

September 2016

Why am I here?

The Vice President of Training is responsible for providing resources to and assisting with coordinating all training activities of the Association, including workshops, seminars and conferences, as well as overseeing the Regional Representatives' training activities.

Goals

- The goal of the year is to provide a consistent 50th Anniversary theme of financial literacy and default prevention at all FASFAA training events, and to continue to provide the training to the membership via Clock Hour Workshop, New Aid Officer Workshop, region workshops, and the conference program with sound fiscal management.

Accomplishments

- The FASFAA Training Committee had its first conference call on Friday, September 9, 2016.
- Before the first call, procedures and resources were made available to the training committee members via previous committee members, the FASFAA Policies and Procedures document and via the updated shared [Google Drive](#). Resources include template documents such as agenda, evaluation, planning/checklist, sign-in sheet and announcement samples. These materials were made available through the efforts of past region reps and training committee members.

Recent Activities

- The Clock Hour Workshop planning is well underway. Presenters have been contacted and/or confirmed, including headliner David Bartnicki for the major training sessions. Details and registration will be posted to the FASFAA website soon. Outreach will go out from the Vendor/Sponsorship Coordinator to see if industry partners would like to support the workshop.
- College Goal Sunday information went out from the State in mid-August and sites have already been selected.
- Fall region workshops are in various stages of planning.

Tracy Wiles – Secretary

Executive Board Report

September 2016

Why am I here?

- Get involved by meeting new friends and colleagues.
- Complete all secretarial responsibilities to ensure that our board and membership are updated with meeting minutes and assist in any other way that I am able.

Goals

- Help any board or FASFAA members with any given tasks.
- Ensure that all executive board members have the most up-to-date information.
- Send out compilation reports and meeting minutes in timely manner.
- Work with President on any additional tasks that may need to be completed.
- Continue working out and updating the FASFAA Policy and Procedure Manual.
- Work with the Immediate Past President and President Elect on updating the Bylaws as assigned by President.
- Continue to send out sympathy cards to members.

Accomplishments

- Send out sympathy cards on behalf of the organization.
- Completed assigned reading from transition meeting.
- Work with Ryan and Thomas on Bylaws.
- Update all executive board information on contact sheet.

Recent Activities

- Worked with Thomas and Ryan on Bylaws.
- Put together compilation report from board members and send out meeting minutes.
- Assignments in the text book.
- Continue researching more on Robert's Rule of Order to ensure that our meeting minutes are true to what we have written in our governing and policy documents.

Summary of "Board Member Orientation"

- I particularly enjoyed reading about Chapter 6 in the book, Governing and Policy Documents. I think this chapter gave me a good understanding as to what information should be included in our Bylaws, Policies and Procedures and will help me as I work on these committees in the future.
- The book did a good job explaining the overall board members responsibility and how board committees should have a clear charter when people are to work within those committees or subcommittees.
- I liked in the book where it stated that, "The board should maintain and enforce a policy of confidentiality regarding matters coming to its attention." I think that this statement is vital for the board to know and understand when decisions are made at some of the board meetings that take place.

- Board meeting dynamics are extremely important to understand as there will be some tough discussions that occur, however it is important that the board works together to get these issues resolved. A perfect example for any issues that may arise would be for us to list these issues that need to be resolved as our action items on meeting agendas.
- The section of keeping minutes in chapter nine was beneficial for me to read and understand as I have been doing a lot of research on Robert's Rules of Order and some of the information is conflicting, whereas other parts of the information have been extremely helpful.
- One of the most useful sections I found in the book was the section about encouraging one another. It is important that we all encourage and recognize our board members even if we may not agree on every issue or proposal that comes to the board. By working together and understanding where that board members idea is coming from it is also helping round you.

Gail Rogers – Treasurer

Executive Board Report

September 2016

Report Pending

Ryan McNamara – Immediate Past President/Fiscal Concerns/Parliamentarian Chair

Executive Board Report

September 2016

Report Pending

Rachel Robinson – Region 1 Representative

Executive Board Report

September 2016

Why am I here?

- To support the financial aid community in Region 1, by making continuing educational opportunities available via workshops that meet their needs.
- To work with board members and others to accomplish these ideas.

Goals

- Encourage financial aid managers to participate and allow their staff to participate in FASFAA Region 1 events.
- Encourage staff to participate, volunteer and become a FASFAA member and actively seek approval from managers to become more involved in this ever changing and challenging environment.

Accomplishments

- Held Region 1, Spring Workshop at FSU Panama City, Florida, and March 18, 2016. It was very successful with 26 members attending.
- Members participated in the 50/50 Raffle for the Bonnie L. Pirkle Memorial Scholarship and raised \$75.00. The raffle was won and funds returned to the scholarship.
- Had a discussion with members who had similar experience. This was an opportunity to compare different office procedures and develop working relationships across the region which ultimately helps with requesting assistance when members are acquainted with each other. We also did Ice breaker which that was a huge success.
- Other topics: Unusual Enrollment History, Debt Management Processing, Prior Year income were received well by members.

Recent Activities

- In the process of organizing Region 1, Fall Workshop to be held at Gulf Coast State College, Panama City, Florida, October 14, 2016.

Shirley Eubanks – Region II Representative

Executive Board Report

September 2016

Report Pending

Denise Asselta – Region III Representative

Executive Board Report

September 2016

Why am I here?

- To support and facilitate communication to Region III members through training experiences, ideas, and information.

Goals

- Invigorate training experiences to Region III members during workshop events.
- Stimulate communication throughout the Region III membership by providing email updates on events and happenings.
- Strive for members to celebrate our successes and reaffirm our commitment to the profession.

Accomplishments

- Last year Region III had two successful workshops during the year. This year again we are looking to have two successful workshops. During the workshops this year there are some new topics and round table discussions which the group will take part in. One new topic which will be discussed at the fall workshop is Safety in Your Office. This presentation will discuss topics of how to handle difficult students/customer, and other points on how to stay safe in your office. We are also going to be having round table breakout sessions for credit hour and clock hour schools. Members will have 1 hour to discuss some of the challenges they are having at their schools and receive suggestions on how to help solve those challenges.

Recent Activities

- An email was sent out in July welcoming all the Region III members back to school. The email included information on the upcoming Fall Region III Workshop and also asked for ideas to be presented during the workshop.
- The Fall Region III Workshop is all planned and we will be having the workshop on Friday, October 14th from 9:00 am to 4:00 pm at the Technical Education Center Osceola. The agenda for the fall workshop will include: Safety in Your Office, State Update and Verification Overview, CDR's, Dependent of Independent Status, Credit Hour/Clock Hour Round Table Discussion. Lunch will be provided by the culinary students at TECO.

Summary of "Board Member Orientation"

- This book provided a very good insight into the proper functions of how a board should run. It provided a good overview into the legal authority and responsibility board members have to the organization. It explained the board's role is to focus on strategy, oversight and policy matters and not to get bogged down in micromanaging the affairs of the organization. The board should be used as guidance to the organization and where the organization is headed in the future.
- I also like the part in the book when they discussed the board's role in financial matters. It is important as a board to understand their financial responsibilities to avoid financial scandals which could hurt the organization and its members.

- It is also important for the board to understand its policies and procedures and to have proper legal counsel review these policies and procedures for any discrepancies.
- The success of a board is determined by their board dynamics. Board members should always maintain confidentiality regarding the matters of the board. Board members should also foster an environment of respecting each other's ideas and efforts to the organization. Board members should not ignore issues which need to be addressed no matter how difficult the situation may be. Most important the chairperson is the one who really defines the dynamics of the board and with that responsibility must foster a positive and encouraging approach to all members of the board.

Nadine Bailey – Region IV Representative

Executive Board Report

September 2016

Why am I here?

- As a board member to provide support and perform the duties as required of a region representative.
- To support the organization members, especially those in Region IV by providing opportunities for direct access to a FASFAA board member.
- To garner more interest and participation in the association.

Goals

- Increase members overall and garner more participation in regional and state-wide events.
- To identify and ensure the under-served sector (if applicable), has a conduit to the association.
- Help increase donations to the Bonnie Pirkle Scholarship fund.

Accomplishments

- Booked the space for the Fall Workshop

Recent Activities

- Nothing yet, sent introductory email to the region and also let them know about the upcoming fall workshop.

Cherly Philippeaux – Region V Representative

Executive Board Report

September 2016

Why am I here?

- I am here to serve the association and to support the President and E-board goals.

Goals

- To have two successful Fall and Spring workshop where the overall attendees is 50 for my region.
- Involving certain member in the association by serving as volunteer in local events and also conferences.
- Raise more scholarship money this year while working collectively with the Scholarship Committee for the Bonnie Pickle fund.
- Working Collectively with the coordinator of Financial Literacy to chair many workshops regarding default prevention and financial literacy in my region.

Accomplishments

- Currently planning the Fall Workshop for my Region
- Identified a member from my Region to be part of the Scholarship Committee.

Recent Activities

- I have planned two workshops for my region of which Spring Workshop was well attended.

Nathan Basford/Conference Chair/Volunteer Chair

Executive Board Report

September 2016

Why am I here?

I am here to serve FASFAA this year as Conference chair & Volunteer Chair & Ambassador Chair. I am very excited to be given this opportunity to serve as conference chair for our 50th Anniversary. I look forward to working with each committee member and serving under President Bailey.

Goals:

- Present a conference budget to the executive board for approval.
- To work with each committee chair on the conference committee to ensure that we provide a conference program that will attract and encourage all in the financial aid community here in Florida to attend.
- To ensure that members of FASFAA who have completed the volunteer form are utilized throughout the year
- Address any issues or concerns from our membership that relate to the positions that I have the honor to serve on this year.

Accomplishments:

- Will be holding our first and only on-site meeting with the conference committee and President Bailey on the afternoon of the 19 of September and the morning of September 20th.
- Have a proposed conference budget to present to the executive board at our first meeting.
- Conference committee members have been very pro-active in putting together ideas for our meeting. I like the idea of thinking out-side-the box, and this year the committee members seem to be very creative.

Recent Activities:

- Sent email to conference committee on task assignments
- Kim Phillips will be taking the lead on putting together information to create conference planning manual. Please be sure to get with her with any suggestions, or if she contacts you, please respond as soon as possible.

Book Reflections: Board Member Orientation by Michael E. Batts:

- I believe we need to continue evaluating the effectiveness of carrying out our mission and purpose.
- Continue to reach out to our members to ensure that they feel they are getting their bang for being members.

New Ideas/Suggestions/Personal thoughts & recommendations:

As a board member; each of us needs to ensure that we know our responsibilities and be sure to communicate with any concerns or questions.

It's going to be an exciting year.

Christine Taylor – Vocational-Technical/Clock Hour Chair

Executive Board Report

September 2016

Why am I here?

- To represent and serve the technical/clock hour schools and programs in the state of Florida.

Goals

- To assist the technical/clock hour schools and programs in the state of Florida by way of training opportunities and lending resources and/or tools. This will be done through organizing the upcoming 2016-2017 Clock Hour Workshop and solid representation of these schools and programs at the annual FASFAA conference
- Have technical/clock hour schools and programs more visible in FASFAA by making sure the needs of these schools and programs are being addressed through training, and to encourage active participation and more involvement in FASFAA by way of volunteering

Accomplishments

- Built relationships with the Executive Board and collaborated to ensure a successful upcoming workshop securing date, locations, and agenda topics on October 25th-27th in Sarasota, Florida at Hyatt Regency
- Open communication with FASFAA members to keep them informed and answering questions regarding the workshop in the midst of the technical difficulties going live with registration

Recent Activities

- Conference call in regards to obtaining sponsorships for conference
- Save the date for Clock Hour Workshop completed and communicated to listserv
- Conference call in regards to training committees with Mia and Region Representatives

Summary in regards to Board Member Orientation by Michael E. Batts:

As I was reading the book, my husband walked up and asked me why I was reading it. I reminded him about the position I am currently serving on FASFAA. With him working out of town, I think he forgot what is going on in my life during the day to day. He exclaimed to me, "That is such a big deal." While I read through the book that echoed in my mind. What each and every one of us is doing is such a big deal because we are serving, volunteering and representing such a large organization as a whole. It made me feel proud, satisfied, and fulfilled even though the year is just a few months in. While the book was extremely informative, one of the things I enjoyed the most about it was the part that addressed the micromanaging. So many times I have seen people get in a position of what they consider "power" and become a dictator of sorts. These positions, either elected or appointed, are not for dictatorship and micromanaging but rather to be communicative and assisting. That is something I have seen so many members of the board do with me. Working with Mia and John specifically has never been a micromanaging experience, but rather one of how can I guide you or assist you. The other thing I appreciated was the passion of believing and supporting the mission. When I looked around the room on July 1st and listened to everyone, I think everyone could agree that we were all there with not only

the mission in mind, but an understanding and an excitement for our mission and bringing it to life through our each other and our members.

Brenda Brown – Graduate/Professional Chair

Executive Board Report

September 2016

Report Pending

Jeff Daniels – Global Issues

Executive Board Report

September 2016

Why am I here?

- To serve FASFAA members in the best way possible and to make valuable connections with FASFAA Executive Board members, both old and new, and FASFAA members as a whole. I would also like to increase my knowledge of the Florida Association as ideas are shared throughout the year. In addition I want to increase the efforts of the Global Issues Committee.

Goals

- Provide a link to global issues or diversity-based events or news items on the FASFAA website.
- Each month, on the FASFAA website or through the FASFAA Listserv, make available an article focusing on global issues.
- Work with conference committee to incorporate interest sessions or a speaker at the 2017 FASFAA Conference that focuses on global issues.

Accomplishments

- No accomplishments as of yet.

Recent Activities

- No activities as of yet.

Summary of “Board Member Orientation” by Michael E. Batts

- Although this guide is a quick read it is jam-packed with very beneficial information for new and seasoned board members alike. The guide is presented in a format and written in a style that doesn't overwhelm the reader. One point I appreciate is found in chapter 5, “The Board's Role in Financial Matters,” but has nothing to do specifically with finances. Under the subheading ‘*Watch out for media spin!*’ the last paragraph discussed using the “front-page test” when deciding whether or not to enter into a transaction that could potentially be spun negatively by the media. I was a victim of this very thing in a previous role and found this reminder very timely. I found chapter 9, “Board Meeting Dynamics,” to be most beneficial as a whole especially since I have a background in psychology. This chapter discussed how meetings are run, the role of various members, and the respect that each board member needs to show for the opinions of others regardless of their personal feelings. The most important section of this chapter, in my opinion, is the one on confidentiality and the point that all board members should operate under the assumption that “*everything*” discussed in board meetings is confidential. Overall I feel this guide is a must read for anyone serving on a board regardless of their experience in this capacity.

Jeff Daniels – Business Partners Liaison

Executive Board Report

September 2016

Why am I here?

- To serve FASFAA members in the best way possible and to make valuable connections with FASFAA Executive Board members, both old and new, and FASFAA members as a whole. I would also like to increase my knowledge of the Florida Association as ideas are shared throughout the year.

Goals

- To continually reach out to Business Partners to solicit any ideas, suggestions, or concerns that may enrich their role as a member of FASFAA.

Accomplishments

- Sent email to business partners introducing myself as their voice on the Executive Board and soliciting ideas and/or suggestions they would like to be discussed this year.

Recent Activities

- At the request of Joan Bailey I sent a series of questions to business partners regarding a potential lunch-and-learn opportunity at the 2017 FASFAA Conference. The questions were intended to gather input on whether this would be a feasible option for our business partners. Approximately 15-20 individuals responded. A decision will be made in the coming months as to whether or not this opportunity will come to fruition.

Merrian King – Membership Chair

Executive Board Report

September 2016

Why am I here?

- I am here to learn board functions and how I can assist achievement of overall goals for 2016/2017.
- Learn the all “Membership” responsibilities to ensure that all members (new and old) are notify and assisted in a timely matter.

Goals

- Receive access to “member click” and begin training with John Snow
- Learn the process for assisting members who experience issues renewing their membership as well as assisting new members trying to join.
- Assist the FASFAA board with making it “50th year” exciting and successful.

Accomplishments

- I learned who to contact concerning renewal situations and a little about how “member click” works for inactivated members. The processes were reviewed and changed to better service members and prevent early inactivation.
- Assist with responding to membership renewal emails.

Recent Activities

- Email electronic copies of membership certificates when requested. (9 request as of 09/14/2016).
- Trying to familiarize myself with “member click” site.
- 16/17 membership
 - **Paid member:** “To be provided”
 - **New member:** “To be provided”
 - **Renewal:** “To be provided”
- **Paid Members by Region:**
 - **Region 1:** “To be provided”
 - **Region 2:** “To be provided”
 - **Region 3:** “To be provided”
 - **Region 4:** “To be provided”
 - **Region 5:** “To be provided”

Jeremiah McMahon – Electronic Services Chair

Executive Board Report

September 2016

Report Pending

Jenny Cun – Social Media Chair

Executive Board Report

September 2016

Report Pending

Francisco Valines – Federal Legislative Relations Chair

Executive Board Report

September 2016

Report Pending

Levis Hughes – OSFA Liaison, Newsletter Chair, and CGS!Florida Liaison

Executive Board Report September 2016

Why am I here?

- To provide support on the activities OSFA is providing to the FASFAA Board related to state programs, the FASFAA newsletter and CGS!Florida activities.

Goals

- Support Board efforts for training for FASFAA members as directed by the Board.

Accomplishments

- Read *Board Member Orientation: The Concise and Complete Guide to Nonprofit Board Service*
 - Prepared a summary of the *Board Member Orientation*
- Complete assessments
- Complete Board member orientation summary
- Preparing for the Fall FASFAA newsletter

Recent Activities

- OSFA provided staff members to assist with the planning and implementation of the annual FASFAA conference
- College Goal Sunday, final report submitted
 - Currently, launching fall initiative for College Goal Sunday
- Ongoing Outreach presentations for financial aid administrators
- Monthly publications to assist postsecondary staff and students
 - *News to Know* PSI and high school counselors
 - *NYFF E-News for Students* for PSI and high school
- Webinars
 - Mapping Your Future FAFSA webinars for professionals and others who help students complete the FAFSA
 - Overview of Financial Aid, for financial aid staff with less than 3 years' experience
 - FAFSA – Overview and Upcoming Changes
- FAFSA Completion Initiative activities

Summary

Observations from the *Board Member Orientation: The Concise and Complete Guide to Nonprofit Board Service*:

- The board's role is to focus on standard operating procedure (SOP) matters
- Weighty in that we have full and final authority
- The board should not micromanage the organization. The committees should be addressing SOP.
- Are we doing a good job of segregating policies and procedures?
- Empowering the need that the Board should not ignore uncomfortable, difficult issues and confidentiality

- One of the biggest problems is executive pay, travel, perks of board members – are we doing the proper review ourselves?

Pedro Hernandez – Special Projects Committee/The Archive/Research Committee

Executive Board Report

September 2016

Report Pending

Laura Dickerson – Scholarship Committee Chair

Executive Board Report

September 2016

Why am I here?

- I am here as Scholarship Chair. Would like to expand my experience with the FASFAA organization and serve this community more fully. My role is to increase exposure and participation with the scholarship through the entire FASFAA community, provide updates to the membership, support the goals of the executive committee, and to work to increase volunteer and support during conference and regional workshops.

Goals

- Increase participation of Scholarship contributions through FASFAA membership to increase revenue to support Bonnie Pirkle annual scholarship award
- Identify committee volunteer members to support organization goals through regional workshops and conference activities
- Work with FASFAA executive board to further the mission of providing education scholarship to recipients winners
- Enact a communication for FASFAA membership to keep members informed and engaged

Accomplishments

Since joining in July,

- I have worked to understand the goals and needs of the position.
- Worked to establish a network regionally for support at workshops and conference
- Worked with fellow executive members to understand needs for 50th anniversary
- Reached out to several members to foster new and existing relationships to enhance Scholarship activities

Recent Activities

- Submit proposal for 50th anniversary scholarship award
- Establish some criteria for conference and workshop participation

Tracy Misner – Site Selection/Event Coordinator

Executive Board Report

September 2016

Report Pending

Dameion Lovett – Outreach Coordinator/Debt Management/Financial Literacy

Executive Board Report

September 2016

Why am I here?

- To support the organization's members by providing quality outreach opportunities in the area of default management and financial literacy that meet the needs of the association
- To help facilitate association members to become more knowledgeable in understanding how debt management and financial literacy promotes student success
- To work with other members on the board in fulfilling the associations goals

Goals

- Assist region representatives with selecting financial literacy topics for presentation at the region workshops
- Provide timely information about various debt management and financial literacy topics to membership via weekly email—to begin 10/1
- Work with Graduate/Professional Chair to provide quality debt management and financial literacy sessions at the annual conference
- Distribute information regarding promotion of Early FAFSA—to begin 10/1

Accomplishments

- Secured debt management and financial literacy presenter for Clock Hour workshop
- Established a preliminary group of "financial literacy experts" to present at workshops/conference

Board Member Orientation

- Not finished reading...

David Alexander – Vendor/ Sponsor Chair

Executive Board Report

September 2016

Why am I here?

- To do my part in making this a successful sponsorship year and helping the board members with their tasks.
- To gather as many sponsors that I can in order to exhibit at the conference.
- Be a resource to the vendors for questions, concerns, registrations, ideas, and more.

Goals

- To meet the 16-17 vendor sponsor goal
 - I suggest that we increase this to \$32,500
- Update our sponsorship levels for 16-17
- To have one housing area that has a viewer friendly layout for the vendors/sponsors and participants to enjoy
- To ensure all of our vendors needs are met, throughout the year
- To create and facilitate a vendor/attendee game that will promote interaction and drive traffic to the vendor area

Accomplishments

- I was able to meet the vendor sponsor goal in both 14-15 and 15-16 Award Years
- Last year, I created moderator cards that can be used in the conferences to come, guiding the moderators to promote the vendor area
- Successfully create and facilitate the vendor/sponsor game(s) for the previous two conferences

Recent Activities

- The decision was made to offer sponsorship opportunities to the Clock Hour Workshop
 - An email to possible vendors has been sent

Gwyn Francis - Bookkeeper

Executive Board Report

September 2016

Report Pending