



FASFAA Executive Board Minutes
Westin Cape Coral Resort at Marina Village
Cape Coral, FL

The FASFAA Executive Board met on Wednesday, June 14, 2017 through Friday, June 16, 2017 at The Westin Cape Coral Resort at Marina Village in Cape Coral, FL.

Call to Order

President Bailey called the meeting to order at 2:44 PM.

Roll Call

Called the roll Board Members present were:

Joan Bailey	President
Thomas Vo	President-Elect & Nominations
Tracy Wiles	Secretary
Gail Rogers	Treasurer
Rachel Robinson	Region I Representative
Nichole Crowley	Region II Representative
Denise Asselta	Region III Representative
Nadine Bailey	Region IV Representative
Cherly Phillipeaux	Region V Representative
Jeff Daniels	Global Issues/Business Partner Liaison Chair
Tracy Misner	Site Selection/Event Coordinator
Christine Taylor	Vocational/Technical/Clock Hour Chair
Jeremiah McMahon	Electronic Services Chair
Dameion Lovett	Outreach Coordinator/Debt Management/Financial Literacy
Laura Dickerson	Scholarship Chair
Nathan Basford	Conference Chair
David Alexander	Vendor/Sponsorship Chair
Gwyn Francis	Bookkeeper

Board Members unable to attend were: Kamia Mwango, Ryan McNamara, Merrian King, Brenda Brown, Pedro Hernandez, Francisco Valines, and Levis Hughes.

Approval of Minutes

The President-Elect made a motion to accept the minutes pending one change of the Meeting Minutes from March. The e-Meeting minutes were accepted with no changes and the Treasurer seconded the motion.

Executive Board Meeting Conference Call and e-Meeting were approved and the Treasurer seconded the motion. The motion was carried with a majority vote.

Purpose: Clock hour update.

Clockhour eChair Taylor: Hh hosted Birds of a Feather at the conference. The group suggested they would like New Aid Officer Workshop (NAOW) at Clock Hour workshop, change breakout sessions, and to look at clock hour specific new aid workshop.

Purpose: Region Representative update.

The Region 1 Representative Robinson hosted the spring workshop at FSU Panama City on March 3, 2017 and had 22 members attend. Kris Hatcher won the 50/50 raffle. Rachel thanked everyone for their help and support during her term.

Region 2 Representative Crowley had the spring workshop on April 28th, and they had 26 people attend. The region used a multisession set up for the workshop and they will look into having ½ day sessions next year.

The Region 3 Representative Asselta Brinson had the spring workshop had 27 people attended, the workshop was hosted at Orange Technical College Mid Florida Campus on April 14, 2017. The scholarship recipient for Region 3 was Ben Cockroff.

Region 4 Representative Bailey had a good year. Things went well for charity and scholarship.

Region 5 Representative Phillippeaux Conrad had a workshop that was fully attended with a lot of Miami-Dade employees. The workshop was a success and it was strongly encouraged to continue to have folks volunteer.

Purpose: Scholarship Committee update.

Scholarship Chair Dickerson, drew in \$729 from the fall and spring workshops. The conference drew in \$448 for Bonnie Pirkle, for a total raised this year of \$1,177.

Purpose: Diversity/Global Issues update.

Diversity/Global Issues Chair Daniels had multiple sessions for the conference were submitted. Barbara Thompson from UCF presented and it was suggested to have her speak to the board on the global issues topic.

Commented [TW1]: Wasn't that Chery not Katie? I'd update

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Purpose: Electronic services update.

Electronic Services Chair McMahon had spent most of the year getting the site ready for the 50 year anniversary conference.

Purpose: Vendor/Sponsorship update.

Vendor/Sponsorship Chair Alexander was exactly \$11,900 over the goal. This year there were 7 first time vendors at the conference.

Purpose: Conference update.

~~The~~ Conference Chair Basford stated the annual conference had 303 attendees and 6 of them were retired. To date there is a total \$67,609 of income. There were 259 full time registrations, 6 daily registrations, and 6 retiree registrations. The pre-con workshop had 44 registrations.

Purpose: Site selection/event update.

Site Selection Chair Misner gave a big thank you to Kim Phillips for stepping in and helping with the conference.

Purpose: Secretary update.

Secretary Wiles thanked the board for allowing her to serve and enjoyed taking the minutes.

Purpose: President Elect update.

President Elect Vo gave the highlights of this past year: the NASFAA Leadership Symposium. It was also a great pleasure to serve on the SASFAA and FASFAA board, shadowing Joan, and continuing to be and advocate and strengthen our numbers.

Purpose: President update.

President Bailey gave the highpoints of my tenure included the transition meeting for SASFAA, serving on the board, hill visit, and planning the 50th anniversary celebration of FASFAA.

Purpose: The budget has been submitted for review.

Purpose: Treasurer report update.

Treasurer Rogers stated the income category is a little under budgeted due to outstanding items from the conference and reimbursement from SASFAA. Bonnie Pirkle Scholarship raised \$1,177.

Motion: The Site Selection Chair makes a motion that we transfer the funds in the amount of \$1,323 from the Bonnie Pirkle Investment fund to the FASF AA operating account for the Bridges of Life Scholarship. President-Elect seconds the motion. Motion carried.

Purpose: Financial literacy and debt management report.

The financial literacy/debt management pre-con was successful with 21 attending.

Purpose: Old Business:

FASF AA will be purchasing a new computer and printer prior to the fiscal year ending. The Electronic Services Chair will be looking into creating a white board behind FASF AA's login that only certain people can get to it with the right permissions. The FASF AA Executive Board needs to look at different ways to store documents for when the board positions transition.

Motion: The Region III Representative [Asselta](#) made a motion to add an additional laptop and printer to purchase for FASF AA. Region I Representative [Robinson](#) second the motion. [Discussions occurred.](#) Motion carried with majority vote.

Purpose: Responsibility of clickers.

There was much concern raised regarding the placement of the clickers. Christine gave her clicker to Mia during transition. Denise never received a clicker during her term. Rachel has a clicker and she will be turning in the clicker at next meeting due to it not working. Nichole never received a clicker. Mia confirmed she has 6. 8 clickers working right now. All clickers will be inventoried at the first board meeting.

Purpose: Collection of money.

At the next meeting there will be FASF AA money bags available for each region and BP.

Recommendation was made to have Electronics Chair McMahon adjust the link on the website to allow payments for multiple purposes, whether it be: scholarship, charity or membership and have member do at event or on own time.

Purpose: Bylaws added to voting ballot.

Moving forward to next year, the Bylaw portion needs to get listed on the voting ballot as it was motioned in the past year since did not make it on the ballot to be voted on by membership during previous election.

After voting the ballots will be destroyed but keep the results of voting, totals, and breakdown between regions

Purpose: Conference Manual.

The Conference Manual is still continued to be worked on.

Adjournment of Meeting

With no further business to discuss, the President Joan handed gavel over to Thomas and President Thomas declared the meeting adjourned at 11:46 AM.

Respectfully submitted by,

Denise Asselta

FASFAA Secretary

Commented [TW2]: This is so plain, that I don't know if its needed unless you put the people that were working on the conference manual and continue to update.