



FASFAA Executive Board Minutes
November 9, 2016
Conference Call

The FASFAA Executive Board met via conference call on Wednesday, November 9, 2016.

Call to Order

President Bailey called the meeting to order at 3:00 PM.

Roll Call

Called the roll Board Members present were:

Joan Bailey	President
Thomas Vo	President Elect
Kamia Mwangi	Vice President of Training
Ryan McNamara	Immediate Past President & Fiscal Concerns
Tracy Wiles	Secretary
Gail Rogers	Treasurer
Shirley Eubanks	Region II Representative
Nadine Bailey	Region IV Representative
Jeff Daniels	Global Issues/Business Partner Liaison Chair
Merrian King	Membership Chair
Tracy Misner	Site Selection Chair
Dameion Lovett	Outreach Coordinator/Debt Management/Financial Literacy Chair
Francisco Valines	Federal Legislative Relations Chair
Pedro Hernandez	Special Projects Committee/ The Archive/ Research Committee
Nathan Basford	Conference Chair
David Alexander	Vendor/ Sponsorship Chair
Gwyn Francis	Bookkeeper

Board Members unable to attend were: Rachel Robinson, Denise Asselta, Cherly Phillipeaux, Jeremiah McMahon, Christine Taylor, Brenda Brown, Levis Hughes, and Laura Dickerson.

A quorum was established at 3:02 PM.

Purpose: Purchasing squares for region representatives to use on site at regional workshops.

The Treasurer will look into purchasing squares for each region representative to see what may be the best alternative. The squares would be beneficial to each region representative in order to collect member dues on site at regional workshops. The Treasurer will look to see if it may be better to purchase a PayPal square to link the square directly to FASFAA's PayPal account and some of the other options to see which may be the best option. The Treasurer will look at the pricing of the various squares and get back with the President on Monday, November 14. The Treasurer will also look into the possibility of the computers using PayPal at the Registration events assuming that the workshops have Wi-Fi available. All region representative would need to send the bookkeeper a list of the members that paid by credit card at the event.

The square could also be beneficial to use for collecting funds for both the Bonnie Pirkle scholarship and the organizations charity. Discussion occurred that the inventory would need to be tracked with the electronic services chair and how the square may need to be deactivated if it were to get lost.

Purpose: Spring New Aid Officer Workshop.

The New Aid Officer Workshop will be a stand alone workshop for the spring due to the new labor laws in effect. The workshop will be held sometime around the end of February. Due to the changes in the new laws, if there is not enough interest in the number of attendees for the New Aid Officer Works hop then we will have to cancel the workshop sometime in January.

Purpose: The Fiscal Concerns Committee met with UBS.

FASFAA has been having issues with depositing checks and getting debit/credit cards issued. The debit cards have no limit on the amount the cardholder can spend, whereas credit cards have a credit limit. The credit card option may be easier to keep track of monthly and disputing any charges that are charged to the account. For an auditing perspective, a credit card is better because there is more control of the funds. When the checking account was moved over to UBS from Wells Fargo, there have been issues as the account is not as easy to access for the Bookkeeper or Treasurer. UBS cannot give FASFAA a credit card, as it would have to be through each individual's credit. The Fiscal Concerns Committee thought that it might be better to do the investments and Bonnie Pirkle with UBS, however utilizing Wells Fargo for the checking account side.

Motion: The Conference Chair motions to move to Wells Fargo for our checking account only and keep all of our investments and other long-term accounts through UBS. A motion was made to amend the motion on the floor "I motion that we move to Wells Fargo for our checking account and have a Wells Fargo credit card and keep all of our investments and other long-term accounts through UBS." The Conference Chair rescinded the motion.

Motion: The Fiscal Concerns Committee motions to move our checking account from UBS back to Wells Fargo, so that it is easier to use the checking account, while also using the credit card feature instead of the debit card. Discussion occurred. The motion carried with majority vote.

Purpose: New business.

The President will work with the Site Selection Chair for date and location of the next executive board meeting.

Adjournment of Meeting

With no further business to discuss, the President declared the meeting adjourned at 3:48 PM on Wednesday, November 9, 2016.

Respectfully Submitted by,

Tracy Wiles

FASFAA Secretary