



FASFAA Executive Board Minutes  
Conference Call  
February 2, 2018

The FASFAA Executive Board met on Friday, February 2, 2018 via conference call.

Call to Order

President Alexander called the meeting to order at 2:35 pm

Roll Call

Called the roll of Board Members present were:

David Alexander	President
Kamia Mwangi	Vice President of Training
Denise Asselta	Secretary
Gail Rogers	Treasurer
Kris Hatcher	Region I Representative
Nichole Crowley	Region II Representative
Sedrick Brinson	Region III Representative
Katie Conrad	Region V Representative
Sean Johnson	Global Issues/Business Partner Liaison
Rabecca Hall	Membership Chair
Tracy Misner	Site Selection/Event Coordinator
Jerry McMahon	Electronic Services
Irma Molinares	Financial Literacy/Federal Legislative Relations
Levis Hughes	OSFA Liaison & Newsletter Chair
Tracy Wiles	Scholarship Chair/Conference Co-Chair
Maureen Anderson	Conference Co-Chair
Haley Auxier	Special Projects/Communications
Gwyn Francis	Bookkeeper

Members not present were Christine Taylor, Cherly Phillippeaux, Joan Bailey, and Nadine Bailey.

Purpose: Spring FASFAA Executive Board Meeting

The February 28<sup>th</sup> FASFAA Executive Board meeting has been postponed for the third or fourth week of March. The original location of the meeting for Tallahassee has also been moved to the Central Florida area. A survey will be put together for board members to vote on a date.

**Purpose:** Audit

There has been outreach by the company performing the audit to go over the process and billing. Bookkeeper Francis has a conference call with the auditor to go over initial information and provided documentation.

**Purpose:** Leadership Workshop

15 applications have been received for the Leadership Workshop. The application processed closed January 19, 2018. Instead of having the leadership mentees attend the FASFAA Executive Board meeting the format has changed to a pre-conference workshop before the annual conference. The president will appoint a person as the chair to head up the Leadership Workshop and plan the programming for the workshop. The 15 applicants will be included as part of the budget for lodging for the workshop. The leadership chair will partner with the training committee and region representatives to set up the frameworks of the workshop.

**Purpose:** Special Election

Based on the bylaws a special election would be conducted for the President Elect position. President Alexander had spoken to several past presidents and this person would only be President Elect until June 30th. On July 1<sup>st</sup> the new President Elect would step into the position. The question was asked if the special election needs to occur? Site Selection/Event Coordinator Misner stated there should have been a report from the Past President's Council for suggestions on this position.

**Motion:** The Site Selection/Event Coordinator Misner made a motion to hold a special election for the President Elect position and this person would finish out the 2017-2018 term. They would not continue into the second term and would not have the intent to run for the 2018-2019 term. Discussion occurred. A friendly amendment was made to the motion to hold a special election for the President Elect position, this person would finish out the 2017-2018 term and they would not continue as President for the 2018-2019 year. Motion carries with majority vote. The special election will be chaired by the nominations committee.

**Purpose:** Calendar on Web Site

Electronics Chair McMahon stated the calendar on the FASFAA web site can be used to list events and training. It can also be linked to the registration form. Through the calendar the event can be emailed to a specific group, bi-weekly, monthly, etc.

**Adjournment of Meeting**

With no further business to discuss, President Alexander declared the meeting adjourned at 4:02 PM.

Respectfully submitted by,

Denise Asselta

FASFAA Secretary